

# SET UP YOUR STUDENT ACCOUNT IN 5 EASY STEPS

[USI.edu/bursar](http://USI.edu/bursar)

1

## □ CREATE A TOUCHNET ACCOUNT

TouchNet is the portal that provides you with direct access to view and pay your billing statement. You may view your student bill, sign up for eRefunds (direct deposit), pay your bill, enroll in a payment plan and more. Simply log into your myUSI account and click on the TouchNet icon.

2

## □ CREATE AN AUTHORIZED USER

You may allow other individuals to access your TouchNet account to view and pay your bill, enroll in a payment plan or access your 1098T. Assigning authorized users also allows the Bursar's Office to talk to those individuals about your student billing and payment information. We can only share your account information with you and your authorized user(s).

3

## □ SIGN UP FOR EREFUNDS

Through TouchNet, you may enroll in eRefunds (direct deposit). eRefunds is a fast, convenient and secure way of receiving any tuition or financial aid refund. Opt into electronic services to receive your Internal Revenue Service (IRS) form 1098T electronically so you can begin filing your taxes sooner.

4

## □ REVIEW YOUR STATEMENT

Your billing statements are accessible through your TouchNet account. Billing statements are uploaded on or after the 1st of every month. You and authorized users will receive an email when your billing statement is available.

5

## □ PAY YOUR BILL

Pay your bill online or enroll in a payment plan with TouchNet. You and authorized users may pay your bill in full with a credit/debit card or by eCheck (ACH). TouchNet conveniently stores your payment method for future use. The payment plan allows you and authorized users to pay your bill in monthly, interest-free installments.

# FREQUENTLY ASKED QUESTIONS

## HOW DO I SET UP A TOUCHNET ACCOUNT?

To set up your TouchNet account, log into your myUSI account and click on the TouchNet icon. There is no other login requirement.

Below is the homepage to help you easily navigate through all the features within TouchNet.



My Account \* My Profile \* Make Payment \* Payment Plans \* Deposits \* Refunds \* Help \*

**Announcement**

**Spring 2023 Tuition and Billing Information**  
Spring 2023 tuition and fees are due now. Payment plans are open. Enroll in a spring payment plan with 50% down and two monthly installments. There is no enrollment fee or interest. Enroll by March 24, 2023.

**1098-T Information**  
Your 2022 form 1098-T are now available in your TouchNet account. Forms are only available to students whose payments exceed their financial aid. For more information about form 1098-T, please visit our website at <https://www.usi.edu/bursar/forms/1098t-tax-form>.

**Payment Options**  
The University offers online payments to pay anytime and avoid in-person payments. There is no fee when paying with an eCheck (ACH) by entering your checking or savings account and routing number. Please note there is a 2.85% processing fee for all debit/credit card transactions. **Effective May 1, 2023 the processing fee will increase to 2.95% for debit/credit card transactions.**

I would like to pay...

**Student Account** ID: xxxxx6141  
Balance \$2,082.65  
View Activity | Enroll in Payment Plan **4**

**Statements**  
Click the button to view your current account balance and details.  
View Statement  
View Statements **3**

Your latest eBill Statement (3/9/23) Statement : \$2,082.65

**My Profile Setup**

- Authorized Users **1**
- Personal Profile
- Payment Profile
- Security Settings
- Consents and Agreements
- Electronic Refunds **2**

**Term Balances**

Spring 2023	\$2,082.65
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## 1 HOW DO I CREATE AN AUTHORIZED USER?

Log into your TouchNet account and click on Authorized Users on the right-hand side. The authorized user must have a valid email address. Only you can create and delete authorized users. Once you enter the required information, the authorized user will receive an email with a temporary password and login link. Authorized users login at [https://secure.touchnet.net/C21706\\_tsa/web](https://secure.touchnet.net/C21706_tsa/web).

## 2 HOW DO I SET UP EREFUNDS?

Signing up for eRefunds expedites your tuition or financial aid refund. To sign up, log into your myUSI and click on the TouchNet icon. Click on Electronic Refunds on the right-hand side. You will need your bank routing number and account number. Parents may also opt in to eRefunds for Parent Plus Loans if they are authorized users.

## 3 HOW DO I VIEW MY BILLING STATEMENT?

Each month the Bursar's Office will create a billing statement that itemizes your tuition, fees, student housing and meal plans. Students who have completed all necessary requirements for financial aid should see financial aid on the billing statement as "Authorized Aid." If your financial aid does not appear on your billing statement, you may need to accept your financial aid or complete other necessary requirements. To view your billing statement, click on view in the Statement box. To view your current activity, which is the most up-to-date, click on View Activity in the Student Account box on the homepage.

## 4 WHAT IS THE PAYMENT PLAN?

The payment plan allows you or authorized users to divide tuition, fees, University housing, and other costs into monthly, interest-free installments. You or authorized users may schedule payments to be processed automatically each month. To enroll, log into your TouchNet account and click on "Enroll in Payment Plan" on the homepage. There is no fee to enroll in our standard payment plans.

# BURSAR'S OFFICE

### LOCATION/HOURS

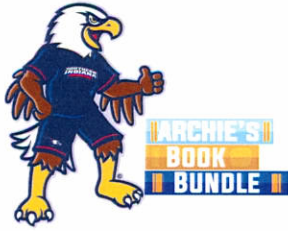
Orr Center, lower level  
Monday—Thursday  
8 a.m.—4:30 p.m.  
Friday 8 a.m.—3:30 p.m.

### CONTACT

812-464-1842  
[bursar@usi.edu](mailto:bursar@usi.edu)



[USI.edu/bursar](https://usi.edu/bursar)



## Your Textbook & Course Material Program

**Archie's Book Bundle** was developed to provide a more affordable and convenient way for students to get their course materials each term.

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### HOW IT WORKS

#### 1. Register for Classes.

Upon registering for classes, you will automatically be enrolled in the program. A course charge will be applied to your student account, saving you an average of 35-50% on the cost of course materials.

#### 2. Verify Your Order.

Starting 30 days before the first day of classes, you will receive an email to verify your order and select how you would like to receive your course materials. You will also be able to verify your order through the bookstore website. **You must take action by verifying your order.**

#### 3. Receive Your Textbooks.

An email notification will be sent when your order is ready for pickup or when it ships. Your digital materials will be delivered for your course(s) within Blackboard.

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### LEARN MORE

To learn more visit <https://www.usi.edu/campus-store/archies-book-bundle>





# Financial Aid Timeline

Financial Assistance  
University of Southern Indiana  
8600 University Boulevard  
Evansville, IN 47712  
Phone: 812-464-1767 or 800-467-1965  
Fax: 812-461-5305  
Email: [finaid@usi.edu](mailto:finaid@usi.edu)



January–April

May–June

July–August

September–October

November–December

**View your award offers**

Preliminary Financial Aid Offer Letters are mailed to new freshmen and new transfer students beginning in February prior to attending.

Continuing students will receive Financial Aid Offer information through myUSI.

*Remember*—you can check your financial aid offer anytime with your myUSI.

**Check your myUSI for needed paperwork/requirements**

View your financial aid and see if you need to complete any additional paperwork/requirements.

**Ask questions**

Don't make assumptions and don't be afraid to ask questions!

**Complete ALL requested paperwork/requirements by May 1 (priority date)**

In addition to FAFSA, you may be required to complete and submit additional paperwork in order for us to review, process and pay federal and state financial aid.

Processing takes several weeks in July and August so don't wait!

**Report outside scholarships/resources on your myUSI**

You are required to report all scholarships and resources that will help with college costs.

Do not report scholarships or aid that is awarded by the University, the state and the federal government. Ex. Military Aid, College 529 plans, 21st Century scholarship, etc.

**Accept, decline or reduce the Direct (student) Loan on myUSI after July 1**

First time borrowers must complete Entrance Counseling and a Master Promissory Note online at *StudentAid.gov*.

Academic year loans apply to August–May and require two disbursements, one in fall and one in spring.

If interested, your parent may apply for the Direct PLUS Loan online at *StudentAid.gov*. Paper applications are available online at [USI.edu/financial-aid/resources/forms-and-documents](http://USI.edu/financial-aid/resources/forms-and-documents)

**Schedule Changes?**

Always touch base with your financial aid counselor if you are planning to drop a course or if you are failing a course.

**Know your renewal criteria/sign up for next semester's classes**

Know the terms and conditions of your financial aid. Make sure you are enrolled in the correct number of credit hours to renew your aid/scholarships, if renewable.

**File FAFSA for next year (Oct.)**

The FAFSA is used to determine eligibility for federal, state and University financial aid programs including Direct Loans.

File online at *fafsa.gov* each year.

Maximize your eligibility by filing by the April 15 state deadline.

The student and at least one parent (if dependent) will each need an FSA ID.

**Review/correct your FAFSA**

Review your FAFSA Submission Summary page for accuracy.

Call our office if you need help with making corrections to your FAFSA.

*Recommended:* Complete the Annual Student Loan Acknowledgment every year online at *StudentAid.gov*. This shows total amount borrowed.

**Have a GREAT semester!**

Double check that you have completed all requested paperwork/requirements.

Be sure your financial aid has been applied to your bill. This begins as early as the middle of the second week of classes for students with complete and processed paperwork.



# Steps to Check Your Financial Aid

1. Log on to myUSI at my.usi.edu.
2. Select the Self-Service Icon (blue/gray file folders)
3. Select Financial Aid
4. Once on the Financial Aid Homepage (as appears below), select the appropriate link. Hint: Make sure you are on the correct award year.



Student Financial Assistance  
University of Southern Indiana  
8600 University Boulevard  
Evansville, IN 47712  
Phone: 812-464-1767 or 800-467-1965  
FAX: 812-461-5305 /Email: [finaid@usi.edu](mailto:finaid@usi.edu)

## Financial Aid

Award Year:

[Home](#)   [Award Offer](#)   [Financial Aid History](#)   [Resources](#)   [Notifications](#)   [Satisfactory Academic Progress](#)   [College Financing Plan](#)

### Home

Use the Home tab to check student requirements and special messages. General links are provided to give quick access to the Student Financial Aid homepage, Federal Financial Aid information, and State of Indiana Aid information.

### Award Offer

- View your Award Offers (grants, scholarships, loans, etc.) and your Cost of Attendance. **Note:** Cost of Attendance (Financial Aid Budget) information displayed here is **NOT** your bill. For more information about the Cost of Attendance visit [www.usi.edu/financial-aid/cost-of-attendance](http://www.usi.edu/financial-aid/cost-of-attendance).
- Use this tab to Accept/Decline/Modify loan offers AFTER July 1 (use the 'Take Action' column in the Loans section).
  - To accept a partial amount for the academic year, select 'Modify' and enter the desired amount in the provided field.
  - Click 'Submit'. **Note:** Confirmation will appear on the screen. Additional Direct Loan changes can only be made by submitting the Direct Loan Adjustment Form which is available online at [www.usi.edu/financial-aid/resources/forms-and-documents](http://www.usi.edu/financial-aid/resources/forms-and-documents).
  - First-time Direct loan borrowers must complete the Entrance Counseling session and sign the Master Promissory Note (MPN) online at StudentAid.gov.
- Use the Add/View Resource button to report outside scholarships.

### Financial Aid History

View the aid you have received in previous years and the aid offered to you for the current academic year. You also have the option to select a specific academic year to view the aid you received/are receiving for that year.

### Resources

The Terms and Conditions are provided for each award you are receiving.

### Notifications

Use the Notifications tab to view messages from the Student Financial Assistance office regarding application processes, verification requirements, loan, and scholarship information, etc. If you have additional questions, please reach out the Student Financial Assistance office.

### Satisfactory Academic Progress

View your Financial Aid attempted hours, your Completion Rate and your Satisfactory Academic Progress (SAP).

### College Financing Plan

For Veterans and service members only.

## **How will I receive my loan money?**

The school will first apply Direct PLUS Loan funds to the student's school account to pay for tuition, fees, housing and food, and other school charges. Any remaining loan funds will be paid to you directly unless you authorize the school to pay this money to your child.

## **When do I have to begin repaying my loan?**

The repayment period for a Direct PLUS Loan begins immediately after you've received the last disbursement of the loan, while your child is still in school. Ex. For an academic year loan, the first disbursement should pay shortly after the fall semester begins and the last disbursement should pay shortly after the spring semester begins. However, you may be able to defer making payments while your child is enrolled at least half-time, and for an additional six months after your child graduates or drops below half-time enrollment status. If you submit your request for a Direct PLUS Loan at [StudentAid.gov](https://StudentAid.gov), you will have the option of requesting a deferment as part of the loan request process. You can also contact your loan servicer to request a deferment. If you do not request a deferment, you will be expected to begin making payments after the loan is fully disbursed (paid out).

## **How do I make payments to my loan?**

When it's time for you to begin repaying your Direct PLUS Loan, you'll make payments to your loan servicer, an organization that handles billing and other customer service functions related to your Direct PLUS Loan. The servicer will contact you after you receive your first Direct PLUS Loan to provide you with information about repayment options, and the servicer also will communicate with you throughout the repayment period of your loan.

## **How much time will I have to repay my loan?**

Generally, you'll have from 10 to 25 years to repay your loan, depending on the repayment plan that you choose. Your required monthly payment amount will vary depending on how much you borrowed, the interest rates on your loans, and your repayment plan.

You can change plans at any time. There's no penalty if you make payments before they are due or pay more than the amount due each month.

## **Can I transfer the loan to my child for repayment?**

No. A Direct PLUS Loan made to you as a parent cannot be transferred to your child.

## **Can I cancel the loan if I decide that I don't need it or if I need less than the amount offered?**

Yes. Before your loan money is disbursed, you may cancel all or part of your loan at any time by notifying your child's school. After your loan is disbursed, you may cancel all or part of the loan within certain time frames. To cancel or reduce your loan, please contact the Financial Assistance office for the appropriate form.

## **Have questions? Contact or visit the following:**

- [StudentAid.gov](https://StudentAid.gov)
- University of Southern Indiana Financial Assistance Office  
Office: 812-464-1767      Toll Free: 800-467-1965  
Website: [USI.edu/financial-aid](https://USI.edu/financial-aid)      Email: [finaid@usi.edu](mailto:finaid@usi.edu)



**Request for Disability Resources Information**

The USI Disability Resources office coordinates services and academic accommodations for USI students with disabilities to ensure equal access to facilities, programs, services, and resources of the University.

**If you have a disability and would like information about services or accommodation, please complete this form and return it to Disability Resources. We will contact you once the form is received and review additional steps that may be needed.**

Date \_\_\_\_\_

Name \_\_\_\_\_ USI ID number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

**I plan to begin classes:**

Semester:  Fall  Spring  Summer of 20\_\_\_\_\_

**I have been diagnosed with the following:**

- Blind
- Visually Impaired
- Deaf
- Hard-of-Hearing
- Other \_\_\_\_\_
- Mobility Impairment
- Neurological Condition
- Psychological Condition
- Chronic Medical Condition
- Traumatic Brain Injury
- Learning Disability
- Attention Deficit/Hyperactivity Disorder

Comments/questions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Information provided to the Disability Resources office is considered confidential and will only be shared with university officials who have a legitimate educational interest.

For additional information, contact the Disability Resources office at 812- 464-1961, or visit our website: <http://www.usi.edu/disabilities>

**You may return this form to USI Disability Resources by fax, mail, or email.**

**Confidential Fax:**  
812-464-1935

**Mail:**  
University of Southern Indiana  
8600 University Blvd  
SC 2206 Disability Resources  
Evansville, IN 47712

**Email:**  
usi1disres@usi.edu

It is the policy of the University of Southern Indiana to be in full compliance with all federal and state non-discrimination and equal opportunity laws, orders, and regulations relating to race, sex, religion, disability, age, national origin, sexual orientation, or veteran status. Questions or concerns should be directed to the Affirmative Action Officer, USI Human Resources Department, University of Southern Indiana



# dh Deaconess Clinic



For all your health care needs  
*right here on campus!*

USI Deaconess Clinic offers health services specifically for the campus population. This includes students, faculty, and staff. Care is provided by experienced professionals from Deaconess Clinic. Busy schedules, distance, and long wait times often make it difficult to visit your primary care doctor. USI Deaconess Clinic is conveniently located on campus to better meet your health care needs.



Kelly, NP

Melissa, NP

Beth, NP

## Clinic Hours

Monday  
through Friday  
8 am - 4:30 pm

(Check for summer  
and holiday hours)



*Scan the QR code  
to learn more!*



Phone: 812-465-1250  
Fax: 812-465-7170  
Email: [studhlth@USI.edu](mailto:studhlth@USI.edu)

Visit Our Website at  
[USI.edu/deaconess-clinic](http://USI.edu/deaconess-clinic)

## Who We Are

USI Deaconess Clinic is a full-service medical clinic, right here on campus. In conjunction with Deaconess Clinic, the Health Center provides care for the needs of the USI community, including students, faculty and staff. Our goal is to help you improve your overall health, allowing you to reach your highest potential both in and out of the classroom. Our staff provides the highest level of care with a compassionate and caring spirit.

## What We Do

USI Deaconess Clinic provides services typically offered in a primary or urgent care setting, including but not limited to:

- Sick visits and minor injuries
- Ongoing care for chronic conditions
- Physicals/wellness
- Mental health
- Sexual health services, including:
  - Contraceptive counseling and birth control
  - Testing and treatment for sexually transmitted infections
  - Pregnancy testing
  - Gynecological exams/pap smear
- Laboratory testing, including tests ordered by a provider outside the clinic
- Immunizations (required for admission to the University and a requirement of educational programs such as Castle Branch)
- Allergy shot administration

Services needed beyond the scope of the USI Deaconess Clinic are accessible through referral, including outside the Deaconess Health Care network.

## Do I need an Appointment?

We are a unique clinic. We offer our patients the option of scheduling an appointment or the ability to simply walk in to be seen. We encourage you to schedule your visits ahead of time by phone or online to avoid wait times. Students, staff and faculty can schedule an online appointment by going to the USI Deaconess Clinic website. Appointments are required for physicals, pap smears, procedures and certain lab draws. We also welcome walk-ins to provide flexibility to students, staff and faculty who need to arrange visits around their class or work schedules. For help with appointments or additional information, please call USI Deaconess Clinic at 812-465-1250.

## We Offer Virtual Visits

USI Deaconess Clinic gives you access to our highly skilled providers on your smartphone or tablet from a Deaconess MyChart account. Virtual visits can be utilized for minor illnesses, medication refills, and follow-up visits in most cases. Virtual visits can be scheduled through Clockwise, located on the USI Deaconess Clinic web page. If you need additional information or assistance with scheduling we will be happy to help. Just give us a call at 812-465-1250.

## How Are Visits Covered?

There are several different options you can choose from to pay for services provided by USI Deaconess Clinic. These include the Deaconess Office Visit Plan (OVP), billing insurance or paying out-of-pocket for services.

The OVP covers most of the common health care needs of students while attending USI. The University will add the OVP fee to your USI tuition bill each semester and summer session.



Students who live in University housing **are automatically enrolled** in the OVP.



Students living off campus **can elect to enroll** in the OVP.

Services covered under the OVP at no cost include:

- Unlimited office visits
- One physical per academic year
- In-office point-of-care tests, including flu, strep, mono, urinalysis and pregnancy tests
- One annual flu shot
- Unlimited telehealth visits
- Ear Irrigation

The OVP does not take the place of medical insurance. However, it can be used by students who do have insurance to help save on co-pays or deductibles.

## How Do I Enroll in the OVP?

To enroll in the OVP, visit or contact the USI Deaconess Clinic to complete an enrollment form. You may also enroll electronically by going to the USI Deaconess Clinic web page at [USI.edu/deaconess-clinic](http://USI.edu/deaconess-clinic) to complete the enrollment form. You can enroll in the OVP at any time during the school year, however requests to be removed from the OVP must be completed before the end of the fourth week of each semester to be effective for the semester.

**\$140**  
per Semester  
(fall and spring)

**\$70**  
per Summer  
Session

## Is the OVP Insurance?

No. The OVP covers only office visits and the services listed above. Additional labs, x-rays or procedures performed during the office visit will be provided at a cash price or may be billed to your insurance. The OVP does not cover your medical expenses if you're referred to another physician or location. We strongly recommend that you have private health insurance.

## If I Have Health Insurance, Do I still Need the OVP?

Many students with health insurance elect to purchase the OVP because of the elimination of office visit co-payments and the convenience of on-campus medical care tailored specifically to college students. Contact USI Deaconess Clinic if you have questions about how the OVP will work with your health insurance. We can still bill your insurance for labs and imaging that may be needed.

# WELCOME TO USI

KNOW  
WHAT'S AT  
STAKE!

## CAMPUS AND COMMUNITY RESOURCES

### KNOW THE CODE!

USI is a dry campus, even for those over age 21. Use or possession of any alcoholic beverage or illegal drug is prohibited on USI property.

This includes:

- **Alcohol**
- **Marijuana**
- **Vaping**
- **Synthetic marijuana/drugs**  
(K2, spice, 'bath salts,' etc.)
- **Medications without prescriptions**
- **Other drugs**
- **Empty cans/bottles of alcohol**
- **Alcohol decorations**  
(including wine and shot glasses)
- **Drug paraphernalia**  
(example: bong)
- **Tobacco use**  
(except in personal vehicles and designated areas in Housing and Res Life)

**BEHAVIOR:** If you party off campus and return under the influence of alcohol, don't draw attention to yourself. If your behavior causes a disturbance or endangers the property or safety of others you will be in violation of campus policies, and will be referred to the Dean of Students Office.

### KNOW THE LAW!

It is considered a Class C Misdemeanor to possess, consume or purchase an alcoholic beverage under the age of 21 or to use a fake ID. Possible penalties for a Class C Misdemeanor include up to 60 days in jail and up to a \$500 fine.



**DON'T BE A STAT!**  
**DRINKING BY COLLEGE**  
**STUDENTS 18-24 CONTRIBUTES:**  
(national estimates per year)

- 1,519 deaths
- 599,000 injuries
- 696,000 physical assaults
- 97,000 cases of sexual assault
- 25% report major academic consequences  
(including missing class, falling behind on work, doing poorly on exams or papers, and receiving lower grades)

If you are caught with alcohol on campus, the University may charge you with a Code of Conduct Violation. Depending on the charges presented, this means you could:

- BE REQUIRED TO COMPLETE AN ALCOHOL/DRUG EDUCATION PROGRAM
- BE REQUIRED TO COMPLETE AN ALCOHOL/DRUG EVALUATION
- HAVE YOUR PARENT/GUARDIAN NOTIFIED
- FACE A MONETARY FINE
- BE PLACED ON PROBATION OR SUSPENDED FROM THE UNIVERSITY
- LOSE YOUR HOUSING CONTRACT

### ALCOHOL & DRUG INTERVENTION SERVICES

You may speak confidentially with a professional at the Counseling Center or the University Health Center.

### COUNSELING AND PSYCHOLOGICAL SERVICES:

812-464-1867

### UNIVERSITY HEALTH CENTER:

812-465-1250

### MEDICAL EMERGENCIES

Call USI Public Safety or dial 911. Most campus officers are EMTs (Emergency Medical Technicians).

### USI PUBLIC SAFETY:

812-492-7777 OR EXT. 7777

### ON-CAMPUS RESOURCES

If you have a question about the Code of Conduct or USI's alcohol and drug policies, you may contact the Dean of Students Office.

### DEAN OF STUDENTS OFFICE:

812-464-1862

[USI.edu/deanofstudents](http://USI.edu/deanofstudents)

### ONLINE RESOURCES

### USI ALCOHOL AND OTHER DRUG PREVENTION

[USI.edu/rfw/aod/](http://USI.edu/rfw/aod/)

### RETHINKING DRINKING

<https://www.rethinkingdrinking.niaaa.nih.gov/>

### SOUTHWEST INDIANA ALCOHOLICS ANONYMOUS

<https://www.southwesternindianaaa.org/>

### INDIANA AL-ANON SUPPORT FOR FRIENDS AND FAMILY OF PROBLEM DRINKERS

<https://indiana-al-anon.org/>

### EVANSVILLE NARCOTICS ANONYMOUS

<https://www.atrana.org/>

# WHAT STUDENTS SHOULD KNOW

## ABOUT THE USE OF ALCOHOL AND OTHER DRUGS ON CAMPUS



## WHAT'S THE REALITY ABOUT DRINKING AT USI?

Many students overestimate how much and how often other students drink in college. In reality, many USI students choose not to drink, and those students who do drink tend to do so in a reasonable manner.

There are plenty of ways to have fun on campus without alcohol. USI offers late-night events, movies, intramural sports, leadership programs, theatre performances, outdoor adventure programs, volunteer opportunities and much more!

Check out the campus calendar and get involved!

## RESULTS FROM RECENT STUDENT SURVEYS SHOW:

83.4%

of first-year students choose not to drink when hanging out with friends  
(USI Assessment Day, 2019)

66%

of students who choose to drink report having four or fewer drinks when at a party  
(USI Assessment Day, 2019)

94.1%

of first-year students do not think that alcohol is very important to the social life of campus  
(USI Assessment Day, 2019)

97.9%

of first-year students, when going out, prefer to be around people who either don't drink or drink moderately and stay in control  
(USI Assessment Day, 2019)

### REMEMBER:

The legal drinking age is 21. If you are under 21, not drinking is the only safe choice.

## KNOW HOW TO REDUCE RISK

All students, whether they are on or off campus, are expected to follow the Code of Conduct. If you choose to drink alcohol, keep these safety tips in mind:

### SET DRINKING LIMITS BEFORE YOU START

- Stick to your limit, and aim to keep your BAC (blood alcohol content) under .05, which for many people is about one drink per hour.

### EAT AND DRINK WATER BEFORE AND DURING THE PARTY

- Eating will help slow down the rate at which you absorb alcohol and water keeps you hydrated.

### USE THE BUDDY SYSTEM

- Go out with a trusted group of friends and stay together.

### DRINK SLOWLY

- Avoid shots and mixed drinks that contain multiple shots. Drink beverages that take you longer to consume—it takes your body about an hour to process each alcoholic beverage.

### AVOID MIXING DRUGS, MEDICATIONS, ENERGY DRINKS OR CARBONATED BEVERAGES WITH ALCOHOL

- These can interact unpredictably when consumed with alcohol and can put you at high risk for alcohol poisoning or other dangerous consequences.

### ALWAYS PREPARE OR OPEN YOUR OWN DRINKS

- Control both how much alcohol you are consuming and that your drink stays safe from other drugs.

### PAY ATTENTION TO WHAT'S GOING ON AROUND YOU

- Keep an eye on the situation to stay safe. Intervene if you see a situation that makes you uncomfortable, and watch out for your friends.

### NEVER DRINK AND DRIVE! FIND A DESIGNATED DRIVER (DD)

- Be imaginative on how to decide: draw straws, trade off or give incentives for being the DD (free dinner, cash, etc.).

## NEVER DRINK AND DRIVE!

### CALL A FRIEND

- Have a backup plan and a person to call for help.

### USE SAFE STRATEGIES

- Call an Uber or Lyft if you need a safe ride home.
- Download Rave Guardian, a free app by USI Public Safety that provides students with access to a variety of safety features. For more info go to RaveAlert on my.USI.edu.

### ASK TO STAY OVER

- Ask ahead of time if this is an option. Many party hosts would rather you crash on their couch than possibly be held legally responsible for the consequences of your actions when you leave.

### KNOW HOW AND WHEN TO GET HELP!

Signs that one of your friends is having a medical emergency (alcohol poisoning) and needs immediate help include (but are not limited to):

- They cannot be awakened
- Their skin is cold, clammy or bluish in color
- Their breathing is slow or irregular
- They've vomited while passed out

### KNOW ABOUT MEDICAL AMNESTY!

USI cares about the safety of all its students. When calling to help a friend who is in danger from drinking too much, know that you and your friend may have certain immunities from legal penalties and University-based sanctions. Don't let the possibility that you might get in a small degree of "trouble" stop you from getting help—It's just not worth it!

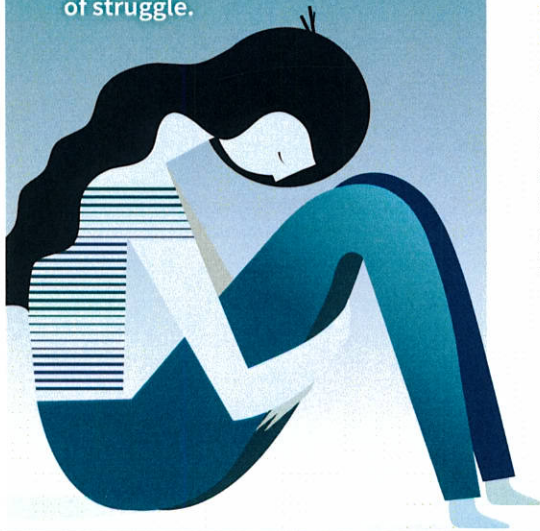
Learn more about the Medical Amnesty Policy at [USI.edu/deanofstudents](http://USI.edu/deanofstudents).

It's better to be safe than sorry. If you are concerned about a friend, immediately call USI Public Safety at 812-492-7777 on campus or 9-1-1 off campus for help.



## Everyone Needs Help Sometime!

As a college student it's normal to experience distress at challenging times. We all have times when we feel at a loss and don't know what to do or where to turn. USI Counseling and Psychological Services (CAPS) is here to help students during their times of struggle.



UNIVERSITY OF  
**SOUTHERN INDIANA**

**Counseling and  
Psychological Services**

Our professionally trained counselors work with a variety of students on challenges with:

- Transitioning to college
- Loneliness or isolation
- Sexual assault, relationship violence, stalking
- Anxiety/worry/depression
- Sexuality or gender identity
- Loss of a loved one
- Alcohol or drug use
- Experience of discrimination and prejudice

CAPS offers individual scheduled therapy options (virtual and in-person), plus 24/7 support through student-peer support, on demand emotional health support and health coaching. To schedule an appointment call us or visit our website for individual therapy or 24/7 support.

**Hours:** Monday–Friday 8 a.m.–4:30 p.m.

**Phone:** 812-464-1867

**Email:** [usi.caps@usi.edu](mailto:usi.caps@usi.edu)

**Website:**

[USI.edu/counseling-and-psychological-services](http://USI.edu/counseling-and-psychological-services)

### Your Virtual Health and Well-Being Resources

▶ **TalkNow 24/7 Access**

On-demand emotional support to talk about anything.

▶ **Scheduled Counseling**

Choose your preferred day, time and mental health provider.

▶ **Self-Care Journeys**

24/7/365 access to meditation, yoga, short videos and interactive guides to help set goals for better health and well being.

▶ **Health Coaching**

Develop healthy lifestyle behaviors, including nutrition, sleep habits, time management and mindfulness.

▶ **Self-Care Content**

Visit the “Explore” page for guided self-care content including yoga and meditation sessions.

▶ **Peer Community**

A safe virtual space to anonymously share and support with a nationwide community of students who face the same challenges as you.



Scan QR Code

## Academic Advising Centers

▶ **Romain College of Business**

812-465-7028  
rcob.advise@usi.edu

▶ **College of Liberal Arts**

812-461-5307  
la.advise@usi.edu

▶ **Kinney College of Nursing  
and Health Professions**

812-228-5042  
cnhp.advisor@usi.edu

▶ **Pott College of Science,  
Engineering, and Education**

812-228-5191  
usi.parc@usi.edu

▶ **Center for Exploring Majors**

812-465-1606  
udadvise@usi.edu



# Important Contacts

812-464-8600 | USI.edu

C25-142116

▶ **Academic Success Center**  
812-464-1743  
Academic.Success@usi.edu

▶ **Bursar (Billing)**  
812-464-1842  
bursar@usi.edu

▶ **Campus Store**  
812-464-1717

▶ **Counseling and Psychological Services**  
812-464-1867  
usi.caps@usi.edu

▶ **Dean of Students**  
812-464-1862  
deanofstudents@usi.edu

▶ **Dining**  
812-464-1859  
foodmealplans@usi.edu

▶ **Disability Resources**  
812-464-1961  
usi1disres@usi.edu

▶ **Housing and Residence Life**  
812-468-2000  
living@usi.edu

▶ **Immunizations**  
812-465-1250  
studhlth@usi.edu

▶ **IT Help Desk**  
812-465-1080  
IT@usi.edu

▶ **New Student and Transitional Programs**  
812-465-7167  
new.student@usi.edu

▶ **Parking**  
812-465-1091

▶ **Public Safety**  
812-464-1845

▶ **Registrar**  
812-464-1762  
registrar@usi.edu

▶ **Student Financial Assistance**  
812-464-1767  
finaid@usi.edu

▶ **TRIO: Student Support Services**  
812-465-1606  
udadvise@usi.edu

▶ **USI Deaconess Clinic**  
812-465-1250  
studhlth@usi.edu



- The right to understanding the importance of obtaining and preserving forensic and other evidence.
- The right to report or not report the alleged incident to the University, law enforcement or both, including information about the Complainant's right to privacy and which reporting methods are confidential.
- The right to request and receive assistance from campus authorities in notifying law enforcement.
- The right to request and receive assistance in obtaining and enforcing a campus-issued order of protection or no contact order.
- The right to speak to and receive assistance from on- and off-campus Confidential Resources and other organizations that provide support and services to Complainants.
- The right to assistance from the University in accessing and navigating campus and local health and mental health services, counseling and advocacy services.
- The right to Supportive Measures with or without the filing of a formal complaint and that the University will consider the Complainant's wishes with respect to available supportive measures including without limitation changes to academic, living, dining, working and transportation situations.
- The right to request a Formal or Informal Resolution Process if cause is found to proceed under this Policy and a summary of the appropriate complaint resolution procedures.
- The right to receive contact information for all the people and organizations listed herein.
- The right to request an end to the process except as set forth in this Policy.

**CAMPUS AND LOCAL RESOURCES**  
 Title IX Coordinator & Affirmative Action Officer  
 Chelsea Givens  
 ccgivens@usi.edu 812-464-1703

**ON-CAMPUS RESOURCES**

**Student Resources**

Health Center (confidential) 812-465-1250  
 Counseling and Psychological Services (confidential) 812-464-1867  
 Dean of Students (not confidential) 812-464-1862  
 International Student Services (not confidential) 812-465-1248  
 Housing and Residence Life (not confidential) 812-468-2000

**Employee Resources**

Human Resources (HR) (not confidential) 812-464-1815  
 Deaconess Concern Employee Assistance Program (EAP) 812-471-4611 or 1-800-874-7104  
 Annual Security and Fire Safety Report USI.edu/public-safety/annual-security-and-fire-safety-report

**OFF-CAMPUS RESOURCES**

Albion Fellows Bacon Center (confidential) 800-339-7752  
 YMCA Evansville (confidential) 812-422-1191 or 866-367-9922  
 Holly's House (confidential) 812-437-7233  
 Lampion Center (confidential) 812-471-1776  
 Southwestern Behavioral Healthcare (confidential) 812-423-7791

**Medical Assistance (closest to campus)**

Deaconess Midtown Hospital (SANE) 812-450-5000  
 SANE stands for Sexual Assault Nurse Examiners. This hospital works closely with the Evansville SANE program. They are a confidential resource.

**Police Information**

USI Campus Public Safety  
 Emergency line 812-492-7777  
 Non-emergency 812-464-1845  
 Vanderburgh County Sheriff's Office  
 Non-emergency 812-421-6201

**VICTIM SERVICES**

USI partners with local service agencies to provide support for those affected by sexual and relationship violence. The purpose of this partnership is to provide options for those affected with crisis counseling, medical resources and legal support. This allows victims the opportunity to gather information, solidify their support system and explore options for those who may wish to move forward with criminal or civil process.

**Victims of Sexual Assault, Stalking, Domestic Violence or Dating Violence should:**

- Consider seeking medical attention as soon as possible at a local emergency department after an incident of sexual assault, dating violence or domestic violence. If the victims of sexual assault do not opt for forensic evidence collection, healthcare providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections.
- Preserve evidence that may assist investigators during the course of a criminal investigation prove that the criminal offense occurred or is occurring. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours. The evidence may be helpful in obtaining a protection order.
- Save text messages, instant messages, social networking pages, other communications as evidence; and keep pictures, logs or copies of documents if they have any that could be useful to University adjudicators/investigators or local police.

**Sexual Harassment,  
 Sexual Assault,  
 Dating Violence,  
 Domestic Violence  
 and Stalking**  
**Know Your Rights**

USI is committed to maintaining a safe and welcoming environment that is free of sexual harassment, including rape, fondling, dating and domestic violence, stalking and retaliation.

Title IX of the Education Amendments of 1972 ("Title IX") is a Federal civil rights law that prohibits discrimination on the basis of sex in education programs and activities. Sexual harassment, sexual violence, such as rape, sexual assault, stalking, dating or relationship violence or retaliation are violations of Title IX and will not be tolerated at the University.

This brochure includes some things you should know about your rights.

Additional information regarding University policies and procedures related to Sexual Harassment or Equal Opportunity and Non-Discrimination can be found online at:  
 USI.edu/institutional-equity



## INQUIRIES CONCERNING THE APPLICATION OF THESE POLICIES

Inquiries may be referred to the Title IX Coordinator or to the Office of Civil Rights (OCR), United States Department of Education.

### For further information about OCR, visit:

<https://www2.ed.gov/about/offices/list/ocr/index.html> for the address and phone number of the U.S. Department of Education office that serves your area, or call 800-421-3481.

### Reporting Incidents of Sexual Misconduct/Harassment

Victims of sexual misconduct are encouraged to report crimes to the Department of Public Safety, 812-492-7777; Vanderburgh Sheriff's Office 812-421-6201; 911; and/or the Title IX Coordinator, 812-464-1703.

Report online at: [USI.edu/institutional-equity](http://USI.edu/institutional-equity)

## USI'S RESPONSE TO REPORTS OF SEXUAL VIOLENCE

Upon receipt of a report, the Title IX Coordinator, or designee, will promptly contact the Complainant and provide information on the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, the ability to receive supportive measures with or without filing a report and information about the process for filing a formal complaint.

Requests for confidentiality or use of anonymous reporting may limit the University's ability to investigate a matter. In limited circumstances, the Title IX Coordinator may choose to sign a formal complaint, initiating a grievance procedure. In those cases, the Complainant will not be required to participate in any University grievance proceeding.

- You have the right to choose to report an incident of sexual violence to University officials and/or local law enforcement. A criminal investigation does not relieve USI of its duty under Title IX to respond promptly and effectively to a complaint of sexual harassment

or sexual violence. Public Safety will assist complainants in facilitating a report to the police, should they choose to do so.

- USI has published policies and procedures prohibiting sexual harassment and for reporting complaints of sex discrimination, including sexual violence.

### Supportive Measures

Upon receipt of a complaint or a report of a violation of this Policy, the University will provide reasonable and appropriate supportive measures to all parties. Supportive measures include counseling, extension of deadlines or other course-related adjustments, modification of work or class schedules, campus escort services, mutual orders of no contact, changes in work or housing locations, leaves of absences, increased security and monitoring of certain areas.

The University will maintain the privacy of any supportive measures provided under the Sexual Harassment Policy to the extent practicable and will promptly address any reports of retaliation or violations of mutual no contact orders. The University has the discretion to impose and/or modify any supportive measure based on all available information.

### USI Prohibits Retaliation

Retaliation against someone who files a complaint or who participates in an investigation is strictly prohibited by University policy and by law.

You have the right to report any retaliation by University employees, respondent and/or other students. The University will take strong responsive action if retaliation occurs.

### Confidential Support Services

- Some people, such as counselors or victim advocates, can talk with you in confidence without triggering a report or an investigation. Specifically, you can contact any of the on- or off-campus confidential resources listed in this brochure to discuss an incident of sexual harassment in confidence.
- Even if you do not seek out a confidential resource or ask for privacy, the University will only disclose information to individuals who are

responsible for handling the response to sexual harassment.

- You have the right to talk with University officials about protecting your safety and privacy.
- The University does not publish the name of crime victims or other identifiable information regarding victims in the Daily Crime Log or in the annual crime statistics that are disclosed in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Furthermore, if a Rave Alert or communication is issued on the basis of a report of domestic violence, dating violence, sexual assault or stalking, the name of the victim and other personally identifiable information will be withheld.

### Fair and Impartial Resolution Procedure

- The right for Complainants and Respondents to be treated equitably by the University which includes providing remedies to a Complainant where a determination of responsibility for Prohibited Conduct has been made against the Respondent, and by following a grievance process that complies with this policy.
- The right to a fair, impartial proceeding that begins promptly and is completed within reasonably prompt timeframes.
- The right to a resolution process that is consistent with the University's policies, transparent to the Complainant and Respondent and in which the burden of proof and of gathering evidence rests with the University and not the Parties.
- The right to an Advisor/support person of the Party's choosing during the grievance process. If a Party does not have an Advisor/support person present, the University will provide without fee or charge, an Advisor/support person of the University's choice.
- The right to reasonable accommodations during any hearing, such as not being in the same room as the other Party.
- The right to an objective evaluation of all relevant evidence— including both inculpatory and exculpatory evidence—and provide that credibility determinations will not be based on a person's status as a Complainant, Respondent or witness.

- The right to a determination regarding responsibility made at the conclusion of the resolution process and that the University makes no prior presumption of responsibility regarding the Respondent prior to a finding.
- The right not to be retaliated against for filing a Complaint and/or for participating in an Informal or Formal Resolution Process.

## RESPONSIBLE EMPLOYEE

The University has classified Responsible Employees as any employee who is not a Confidential Employee. Responsible Employees include, but are not limited to, faculty and staff, those with supervisory responsibilities, advisors to student organizations, Public Safety officers and staff, the Dean of Students Office, those in USI Housing and Residence Life including resident assistants, Athletics staff and all employees serving as Campus Security Authorities (CSAs) when any disclosures to them are made in their capacity as an employee. Additionally, assigned deputies from the Sheriff's office are also considered Responsible Employees.

Responsible Employees must immediately report to Institutional Equity all relevant details about an incident of sexual harassment that involves any community member. These details include the names of the Complainant and Respondent, witnesses, dates, times and locations of the incident. All reports involving sexual harassment, sexual assault, domestic violence, dating violence and stalking made to Responsible Employees will be referred to the Title IX Coordinator so that Supportive Measures may be offered, and rights and options can be explained.

### If you believe that you are victim of sexual harassment, including sexual harassment, sexual assault, stalking, dating violence or rape at USI, know that you have the following rights:

- The right to assistance from the University in accessing and navigating campus and local health and mental health services, counseling, legal assistance, visa and immigration assistance, student financial aid and other advocacy resources.

## WHY IS FINANCIAL WELLNESS IMPORTANT?

When most people think of wellness they think of physical, emotional and mental wellness. However, financial wellness is just as important!

Financial stress has been linked to:

- Increased sickness
- Lower grades
- Lower productivity
- Sleep loss

One of the easiest ways to limit this stress is by gaining control over your finances. If you learn how to manage your personal finances now, it will benefit you for the rest of your life.

## CONTACT US

For more information or to set up an appointment with one of our mentors, contact us at:

### OFFICE

Orr Center 0095

### PHONE

812-228-5198

### EMAIL

[financial.success@usi.edu](mailto:financial.success@usi.edu)



@usi\_sfsc

[USI.edu/financial-success](https://usi.edu/financial-success)



*The University of Southern Indiana is committed to principles of equal opportunity and affirmative action.*

P23-135821



What is keeping  
**YOU**  
from reaching  
**FINANCIAL  
SUCCESS?**



[USI.edu/financial-success](https://usi.edu/financial-success)

## WHAT IS THE STUDENT FINANCIAL SUCCESS CENTER?

The Student Financial Success Center is a resource offered to students at USI who want to improve their financial situation. It is important to understand financial wellness and how we can help!

We will teach you skills that you can use for the rest of your life. Our mentors are here to help you obtain financial success.

## HOW DOES IT WORK?

# 1

### REACH OUT

to us with any questions that you may have. Stop by our office, call or email us.

# 2

### MEET

with a financial mentor to discuss your situation and challenges you are facing.

# 3

### IMPROVE

your financial situation by putting your plan of action to work.

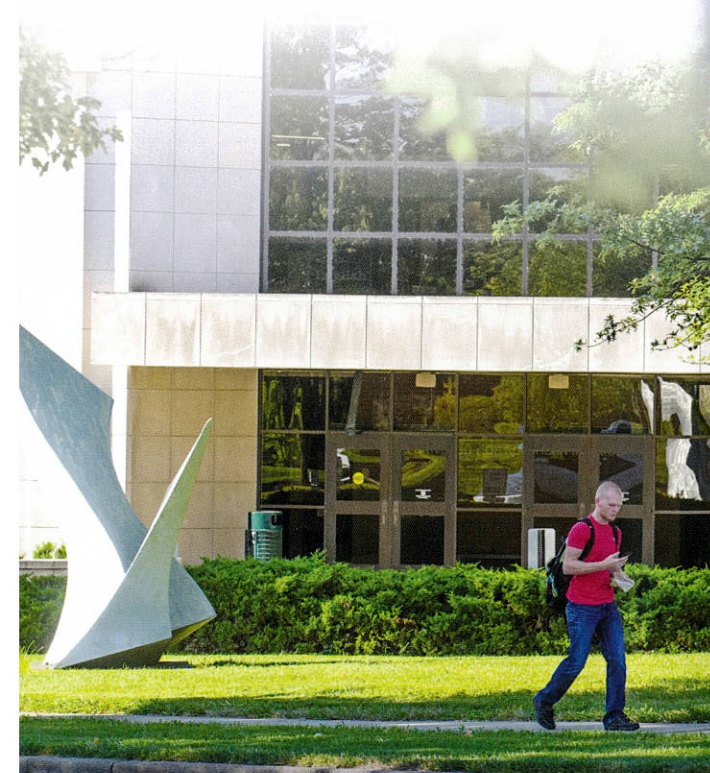
*All information you share remains completely confidential.*

[USI.edu/financial-success](https://www.usi.edu/financial-success)

## HOW WE CAN HELP YOU

At the Student Financial Success Center, we can help you learn and implement important life skills such as how to:

- Budget
- Deal with the stress of debt
- Have hope in your situation and realize that you are not alone!
- Limit expenses
- Manage unexpected expenses
- Save



# PICK UP YOUR **FREE** PLANNER IN THE FALL!

- **On-campus residents** will receive a planner during Housing Move-in.
- **Commuter students** will pick up at Welcome Week Check-in or in New Student and Transitional Programs office, located in University Center East, Fireside Lounge area, room 1229 (just behind the fireplace).

The USI Student Planner is more than just a planner. It includes important University dates and contact information, campus map, finals schedules and plenty of space to keep track of your deadlines and assignments.

Sponsored by

UNIVERSITY OF  
**SOUTHERN INDIANA**<sup>®</sup>

New Student and  
Transitional Programs



UNIVERSITY OF SOUTHERN INDIANA<sup>®</sup>

**WELCOME**  
**WEEK** 2026



**MARK YOUR CALENDAR!**

**August 13–21, 2026**

[USI.edu/welcomeweek](http://USI.edu/welcomeweek)



### New Student and Transitional Programs

USI.edu/newstudent  
new.student@usi.edu | 812-465-7167 | UCE 1229

# 50 FUN THINGS TO DO AS A SCREAGLE

## First 40 Days

- Take a picture with Archie
- Grab lunch with someone you don't know
- Get to know your resident assistant
- Pick out USI apparel at the Campus Store and wear it on Spirit Fridays
- Check out the view of campus from the 4th floor of Rice Library
- Attend office hours with a professor
- Take a photo in front of the fountain
- Walk the labyrinth in front of the Liberal Arts Center
- Change your car radio to 95.7 *The Spin*
- Find your favorite study spot—a lounge, balcony or hammock

## Get Involved!

- Attend the Student Involvement Fair
- Check out a Fraternity and Sorority Life table
- Participate in an International Club (I-Club) or cultural event
- Walk, run or hike the entire USI-Burdette Trail
- Climb the rock wall in the RFWC
- Participate in an intramural activity
- Attend a group exercise class
- Cheer on the Screaming Eagles at a sporting event
- Learn the school fight song
- Go to a campfire at Eicher Barn

## Campus Food Options

- Grab a meal to go with an Ozzi box in The Loft
- Use automated vending machines in UCE or get a delivery by a Kiwibot
- Buy a friend a drink from Starbucks
- Get your groceries at the C-Store
- Use a meal exchange at Chick-fil-A
- Get pizza delivered from Archie's Pizzeria

## Explore Campus

- Read *The Shield*, USI's student newspaper
- Get your resume reviewed by the Career Success Center! Don't forget about the Career Fair!
- Donate canned goods to Archie's Closet
- Donate blood during a campus blood drive
- Apply for scholarships through myUSI
- Handwrite a letter to family and friends
- Invite your family to attend Family Weekend
- Have a picnic by Reflection Lake
- View artwork at the McCutchan Art Center and Pace Galleries
- Meet University President
- Grab food at Late Night Breakfast before Finals
- Attend the Dr. Martin Luther King Jr. Memorial Luncheon
- Vote for Homecoming Majesties
- Attend a SpringFest event
- Vote in Student Government elections

## Evansville Community

- Volunteer in the Evansville community
- Grab dinner downtown
- Find a study spot at a local coffee shop
- Visit the Evansville African American Museum and Evansville Museum of Arts, History & Science
- View the sunset on the Ohio River from the Evansville Riverfront
- Take a break and go shopping at Eastland Mall
- Attend a sporting event or concert at the Ford Center
- Use your Student ID to get RFWC's Eagle Perks for discounts for local entertainment venues
- Make Evansville your home away from home.



*Soar*  
Screagles!®

UNIVERSITY OF  
**SOUTHERN INDIANA**®  
New Student and  
Transitional Programs

Parent and Supporter Calendar  
2026–2027



# June

2026

USI.edu/calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
7	8	9	10	11	12	13
Flag Day		Muharram (begins at sunset)		Summer I Ends	Juneteenth University Closed	
14	15	16	17	18	19	20
Father's Day First Day of Summer			Summer grades available via myUSI		Last day of open registration for Summer II	
21	22	23	24	25	26	27
	Pass/No Pass Option Period					
	Schedule Revision Period					
	Summer II Classes Begin	End of 100% refund period				
	Summer II Payment Due					
28	29	30	1	2	3	4

**Admitted Student Task List** – New students should be checking their Admitted Student Task List in myUSI periodically to make sure they have their tasks completed before they start classes in August. New tasks will appear throughout the summer.

**Summer II Session** – There is still time for your student to take classes for Summer II. They just need to talk to their advising center, and they can assist in getting them started early.



New Student and  
Transitional Programs

Calendar events are subject to change.

# July

2026

USI.edu/calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	Pass/No Pass Option Period			• End of 75% refund period	Independence Day (observed) University Closed	Independence Day
28	29	30	1 • Accept/reduce/decline Direct Student Loans on myUSI; Apply for Direct Parent PLUS Loans • Deadline to submit all Financial Aid documents to ensure financial aid shows on billing statement	2	3	4
	• End 50% refund period		• End 25% refund period			
5	6	7	8	9	10	11
					• Last day to drop/withdraw without evaluation	
12	13	14	15	16	17	18
			• Sign up to reserve housing move-in date and time			
19	20	21	22	23	24	25
	• Direct Student Loan Entrance Counseling and Master Promissory Note to be completed				Summer II Ends	
26	27	28	29	30	31	1

**Welcome Week** – In August, just before classes start, new students will attend a variety of activities and events designed to help new students meet other new students, get adjusted to new surroundings and start off on the right foot in an academic career at USI. All new students are expected to attend all programs labeled “Eagle Experience” and are encouraged to attend as many other events as possible.

**USI Nest Navigator** – This app will make navigating your transition to USI, connecting with other new Screagles and getting familiar with your academic home much simpler! Download from Google Play or the Apple App Store!



New Student and Transitional Programs

Calendar events are subject to change.

# August

2026

USI.edu/calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
	• Fall billing statements available via myUSI		• Summer II grades available via myUSI			• Early Move-In (USI sponsored event or activity)
2	3	4	5	6	7	8
			• Move-In for Themed Learning Communities and New Transfer Students	<b>Welcome Week</b>		
9	10	11	12	13	14	15
				• Move-In for New Incoming Freshmen • New Student Convocation • Family Dinner	• Last day of Open Registration for Fall • Move-In for Returning Students • Eagle Experience: Academic Success	• Move-In for Returning Students
<b>Welcome Week</b>						
• Last day for meal plan changes	<b>Fall Semester Schedule Revision Period</b>					
	<b>Fall Payment Due</b>					
	<b>Fall Classes Begin</b>					
16	17	18	19	20	21	22
					• Archie's Book Bundle Deadline • End 100% refund period & late registration	
<b>Pass/No Pass Option Period</b>						
			<b>Women's Equality Day</b>			• End 75% refund period
			• Fall Student Involvement Fair			
23	24	25	26	27	28	29
	• Financial aid credit refund checks begin					
30	31	1	2	3	4	5

**New Student Housing Move-In** – On this day students can pick up Welcome Week information and check in for their campus housing, activate meal plans, register their vehicle, etc.

**Fall Sports** – Begin with Men's/Women's Soccer, Men's/Women's Cross Country and Women's Volleyball.

**Student Involvement Fair** – The Student Involvement Fair is held in the second week of classes. Registered student organizations, University departments and Evansville community groups will have tables with information about how to get involved in their organizations.



New Student and Transitional Programs

Calendar events are subject to change.

# September

2026

USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1	2	3 • Study Abroad Fair	4 • End 50% refund period	5
6	7 Labor Day University Closed	8	9	10	11 Rosh Hashanah Begins Patriot Day • Last day to drop health services fee for semester • End 25% refund period • Early alert notifications sent	12
13	14	15 Engaged Learning Day/New Harmony Experience No Classes	16	17	18	19
20 Yom Kippur Begins	21	22 First Day of Autumn	23	24	25	26 Family Weekend
27 Family Weekend	28	29	30	1	2	3

**Fall Engaged Learning Day** – All freshman students in the USI 101 course will visit New Harmony, Indiana, for a day filled with hands-on learning. No classes are in session.

**Family Weekend** – A weekend of campus pride and connection where students and their families enjoy activities, traditions and time to experience USI together.

**Study Abroad Fair** – If your student has thought about studying abroad during the college experience, this is a great way to check out the opportunities. It is important to begin planning early if the student wants this unique experience.



New Student and Transitional Programs

Calendar events are subject to change.

# October

2026

USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
				<ul style="list-style-type: none"> <li>• Deadline for formal application for Spring or Summer 2027 graduation</li> <li>• 2027-2028 Free Application for Federal Student Aid is available</li> </ul>	<ul style="list-style-type: none"> <li>• Progress Reports Sent</li> </ul>		
27	28	29	30	1	2	3	
West Side Nut Club Fall Festival (Franklin Street)							
Fall Break							
No Classes							
4	5	6	7	8	9	10	
Indigenous People's Day						<ul style="list-style-type: none"> <li>• Last day to drop a class or withdraw without evaluation (full-term classes)</li> </ul>	
11	12	13	14	15	16	17	
Priority registration for Spring and Summer							
18	19	20	21	22	23	24	
Sukkot Begins						Halloween	
25	26	27	28	29	30	31	

**FAFSA Reminder** – It's time to file your FAFSA for the next academic year. Go to [FAFSA.gov](https://fafsa.gov) before April 15! Don't forget to add our school code (001808) to the FAFSA!

**Priority Registration** – It's time for current students to register for the next semester. Your student should meet with their advisor prior to this week to pick out the courses for the spring semester. They will then register during this week based upon the total of the student's earned and enrolled credit hours.

# November

2026

USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
All Saints Day Daylight Saving Time Ends		Election Day				
1	2	3	4	5	6	7
			Veterans Day	Homecoming		
8	9	10	11	12	13	14
Homecoming						
15	16	17	18	19	20	21
			Thanksgiving Break			
			University Closed			
				Thanksgiving		
22	23	24	25	26	27	28
Thanksgiving Break University Closed First Day of Advent						
29	30	1	2	3	4	5

**Homecoming** – Homecoming brings spirited events, athletic celebrations and campus traditions each November. Students meet the Homecoming candidates, enjoy activities throughout the week and vote for Homecoming royalty.

**Winter Sports** – While Soccer and Volleyball seasons wrap up, winter sports get underway. Winter sports include Swimming and Diving, plus Women’s and Men’s Basketball. We are a Division I school and a member of the Ohio Valley Conference! USI students receive free admission to regular season home basketball games. For more information visit [usiscreamingeagles.com](http://usiscreamingeagles.com).



New Student and Transitional Programs

Calendar events are subject to change.

# December

2026

USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
29	30	1	2	3	<b>Hanukkah Begins</b> • Last day to drop or withdraw from full-term classes	<b>Final Exams</b>	
<b>Final Exams</b>						<b>Fall Commencement</b>	
6	7	8	9	10	<b>Fall Semester Ends</b> • University Housing Closes to Residents for Winter Break, unless approved to stay	12	
13	• Spring Billing Statement available	15	• Fall grades available via myUSI	17	18	19	
<b>Asarah B'Tevet</b>	<b>First Day of Winter</b>	<b>Winter Recess</b>				<b>University Closed</b>	
20	21	22	23	24	<b>Christmas Day</b>	<b>Kwanzaa Begins</b>	
<b>Winter Recess</b>						<b>University Closed</b>	
27	28	29	30	31	<b>New Year's Eve</b>	1	
						2	

**Fall Commencement** – Commencement celebrations are held at the end of the Fall Semester. Family and friends are welcome to attend.



New Student and Transitional Programs

Calendar events are subject to change.

# January

2027  
USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Winter Recess						
University Closed						
					New Year's Day	
27	28	29	30	31	1	2
Winter Recess University Closed	<ul style="list-style-type: none"> <li>University Reopens</li> <li>Direct Student Loan Entrance Counseling and Master Promissory Note to be completed (new borrowers for Spring only)</li> </ul>			<ul style="list-style-type: none"> <li>New Student Orientation</li> </ul>	<ul style="list-style-type: none"> <li>Last day of open registration advising for Spring</li> </ul>	
3	4	5	6	7	8	9
<ul style="list-style-type: none"> <li>Last day for meal plan changes</li> </ul>	Spring Semester Schedule Revision Period					
	<ul style="list-style-type: none"> <li>Spring Semester Begins</li> <li>Spring Payment Due</li> </ul>				<ul style="list-style-type: none"> <li>Archie's Book Bundle Deadline</li> <li>End 100% refund period &amp; late registration</li> </ul>	
10	11	12	13	14	15	16
	Pass/No Pass Option Period					
	<ul style="list-style-type: none"> <li>Dr. Martin Luther King Jr. Day</li> <li>No classes</li> </ul>		<ul style="list-style-type: none"> <li>Spring Student Involvement Fair</li> </ul>		<ul style="list-style-type: none"> <li>End 75% refund period</li> </ul>	
17	18	19	20	21	22	23
	<ul style="list-style-type: none"> <li>Financial Aid credit refund checks begin</li> </ul>				<ul style="list-style-type: none"> <li>End 50% refund period</li> </ul>	
24	25	26	27	28	29	30
<ul style="list-style-type: none"> <li>Award Spring Scholarship Deadline</li> </ul>						
31	1	2	3	4	5	6

**Spring Sports** – While the Men's and Women's Basketball teams are in full swing, spring sports at USI are just heating up. Spring sports include Men's/Women's Outdoor Track and Field, Baseball, Softball, Men's/Women's Tennis and Men's/Women's Golf.

**Award Spring Scholarship Deadline** – Make sure your student completes the Award Spring Scholarship application by the deadline for the next academic year's Foundation Scholarships.



New Student and Transitional Programs

Calendar events are subject to change.

# February

2027

USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	Groundhog Day 2	3	4	5 • End 25% refund period • Early alert notifications sent	6
Ramadan Starts 7	8	9	Ash Wednesday 10	11	12	13
Valentine's Day 14	Presidents Day 15	16	17	18	19	20
21	22	23	24	25	26 • Progress reports sent	27
28	1	2	3	4	5	6

**Visit Your Student** – February is a great time to come visit your student. Check out the University Calendar at [calendar.usi.edu](http://calendar.usi.edu) for events and activities on campus.

**International Week** – In an effort to promote diversity, culture and friendship, the Center for International Programs hosts International Week every February. This celebration culminates with the annual International Food Expo, which features the cultures, cuisine, costumes and traditions of USI international students.



New Student and Transitional Programs


Calendar events are subject to change.

# March

2027

USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
 28	<ul style="list-style-type: none"> <li>Deadline for formal application for Fall 2027 graduation</li> </ul> 1	2	3	4	5	6	
Spring Break (No Classes)							
7	8	9	10	11	12	13	
Daylight Saving Time Begins			St. Patrick's Day		<ul style="list-style-type: none"> <li>Last day to drop/withdraw without evaluation (full-term classes)</li> </ul>	First Day of Spring	
14	15	16	17	18	19	20	
Palm Sunday	Purim Starts				Good Friday University Closed		
21	22	23	24	25	26	27	
Easter	Priority registration for Fall						
		Engaged Learning Day No Classes					
28	29	30	31	1	2	3	

**Spring Engaged Learning Day** – No traditional classes held this day. However, students may be required to attend other events to enhance their classroom work or participate in major field testing.

**Housing Renewal** – March is Housing Renewal month, when students form roommate groups and select housing for the next academic year.



New Student and Transitional Programs

Calendar events are subject to change.

# April

2027

USI.edu/calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Priority registration for Fall						
28	29	30	31	1	2	3
SpringFest						
4	5	6	7	8	9	10
				Tax Day		
				• 2027–2028 FAFSA due for State Aid consideration (subject to change)		
11	12	13	14	15	16	17
				Earth Day		
				Passover Begins		
18	19	20	21	22	23	24
					• Schedule revisions/withdrawals end	
25	26	27	28	29	30	1

**FAFSA Reminder – Go to FAFSA.gov before April 15! Don't forget to add our school code (001808) to the FAFSA!**

**SpringFest** – SpringFest is an annual campus event to celebrate warmer weather and campus spirit. In early April, students have the opportunity to enjoy fun and free events on campus.



New Student and Transitional Programs

Calendar events are subject to change.

# May

2027

USI.edu/calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1 <b>Final Exams</b> • Submit Financial Aid required verification documents
	<b>Final Exams</b>					
	• Summer I billing statement available		<b>Cinco de Mayo</b>		<b>Spring Commencement</b>	
2	3	4	5	6	7 <b>Spring Semester Ends</b> • University Housing Closes to Residents	8
<b>Mother's Day</b>			• Spring grades available online via myUSI		• Last day of open registration for Summer I	<b>Armed Forces Day</b>
9	10	11	12	13	14	15
<b>Eid al-Adha Begins</b>	<b>Pass/No Pass Option Period</b>			• End 75% refund period	<b>Summer I Payment Due</b>	
	<b>Schedule Revision Period</b>					
	<b>Summer I Classes Begin</b>	• End 100% refund period and late registration				
16	17	18	19	20	21	22
	• End 50% refund period		• End 25% refund period			
23	24	25	26	27	28	29
	<b>Memorial Day</b>					
	<b>University Closed</b>					
30	31	1	2	3	4	5

**Summer Courses** – The typical summer course length is five weeks, although a variety of course lengths may be offered. Summer courses meeting other than the standard length, including cross-term courses, have different drop/refund/grading dates. Refer to the refund schedule or contact the Registrar's Office with questions, 812-464-1762.

**Spring Commencement** – Commencement celebrations are held at the end of the Spring Semester. Family and friends are welcome to attend this jubilant celebration.



# Summer 2027

Summer is a great time for students to catch up on credit hours by taking courses. USI offers both on-campus and distance learning courses over the summer in a variety of subjects. There are two Summer Sessions with time before, in-between and after to relax and get re-energized for the next academic year.

## June 2027

- 4 Last day to drop or withdraw without evaluation for Summer I
- 7 Summer billing statement available
- 17 **Summer I ends**
- 18 Juneteenth Observance (University closed)
- 23 Summer I grades available online via myUSI
- 25 Last day of open registration advising for Summer II
- 28 **Classes begin (Summer II)**
- 28–29 Schedule revision period
- 28–30 Pass/No Pass option period
- 29 End of 100% refund (Summer II, five-week)

## July 2027

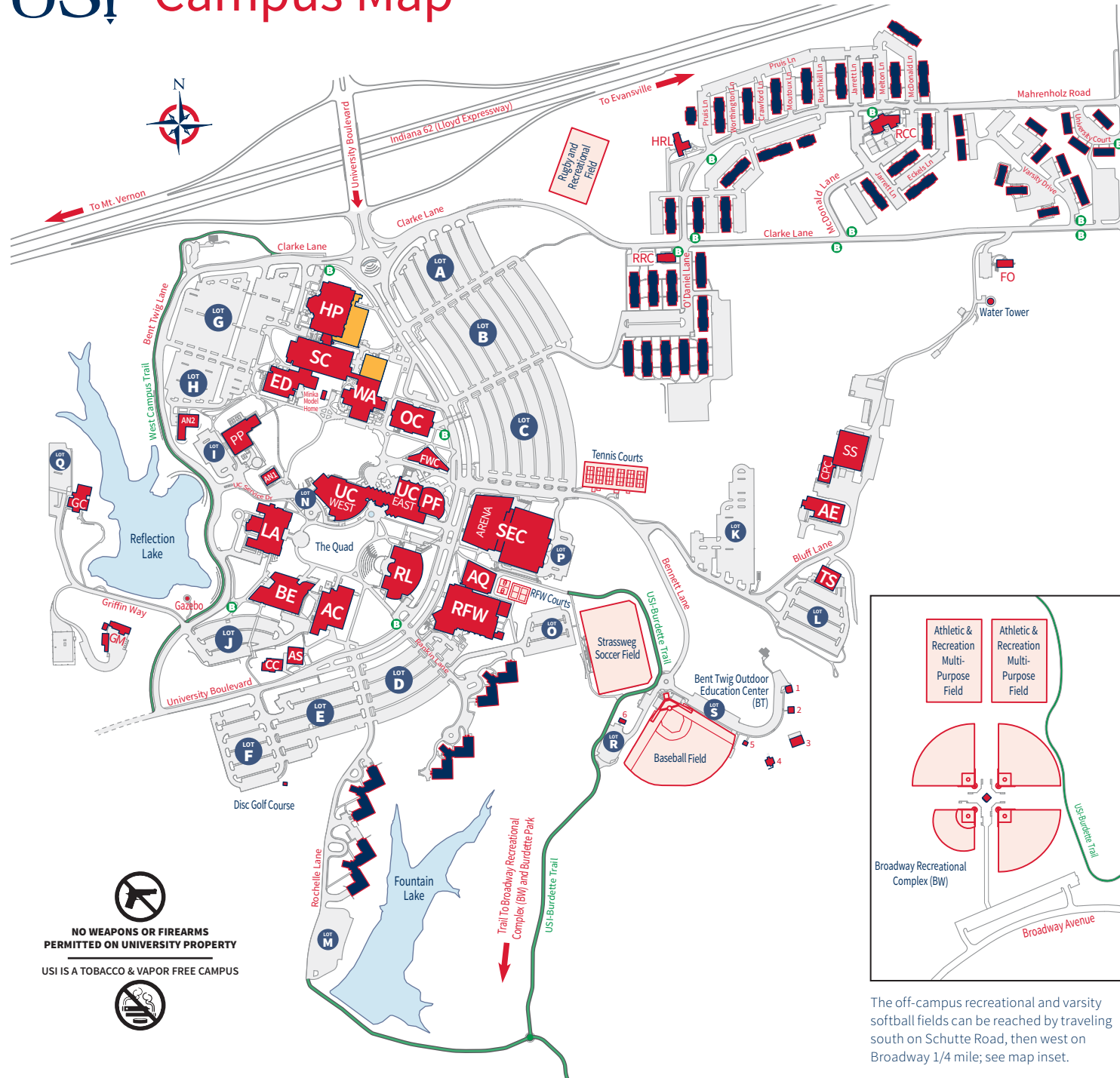
- 1 End of 75% refund (Summer II, five-week)
- 2 End of 50% refund (Summer II, five-week)
- 2 Summer II payment due
- 5 Independence Day Observed– No classes (University closed)
- 7 End of 25% refund (Summer II, five-week)
- 16 Last day to drop or withdraw without evaluation
- 30 **Summer II ends**

## August 2027

- 4 Summer II grades available online via myUSI
- 13 Last day of open registration advising
- 16 **Fall classes begin**
- 16–20 Schedule Revision Period
- 20 End of 100% Refund
- 23–27 Pass/No Pass Option
- 27 End of 75% refund



# USI Campus Map



## Campus Legend

Annex 1 & 2	AN1/AN2
Applied Engineering Center	AE
Aquatic Center	AQ
Arts Center	AC
Art Studio	AS
Bent Twig Outdoor Education Center	BT
1. Grimes Haus	
2. Herb Garden	
3. Eicher Barn	
4. Bokelman #3 School	
5. Restrooms	
6. Shelter House	
Business and Engineering Center	BE
Creative and Print Center	CPC
- Copy Center	
Dowhie Ceramics Center	CC
Education Center	ED
- Couch/Renner Hall (ED 1101)	
USI Foundation	FO
Fuquay Welcome Center	FWC
Griffin Center	GC
Grounds Maintenance Center	GM
Health Professions Center	HP
Liberal Arts Center	LA
- Hamilton Music Studio (LA 0114)	
- Klemeyer Hall (LA 0101)	
- Mallette Studio Theatre (LA 0105)	
- McCutchan Art Center/Pace Galleries (LA 0155)	
Orr Center	OC
Performance Center	PF
- Dunn Lobby (Second Level)	
Physical Plant Service Center	PP
Recreation, Fitness and Wellness Center	RFW
- Counseling and Psychological Services (RFW 202)	
- <b>Public Safety (RFW 170)</b>	
- Religious Life (RFW 128)	
- USI Deaconess Clinic (RFW 260)	
Rice Library	RL
Science Center	SC
Screaming Eagles Complex	SEC
- Athletics Department	
- Kinesiology and Sport Department	
- Liberty Arena, Home of the Screaming Eagles	
- Multipurpose Courts A, B, C	
Support Services Center	SS
Theatre Support Center	TS
University Center	UC
- Carter Hall (UC West 233)	
- The Cone	
Wright Administration Building	WA
- Lecture Halls (WA 1, 2 and 3)	
<b>Student Housing</b>	
Housing and Residence Life Center	HRL
Residence Life Community Center	RCC
Residence Life Resource Center	RRC
Pedestrian, Bike and Nature Trail	
Bus Stop  Under Construction	

The off-campus recreational and varsity softball fields can be reached by traveling south on Schutte Road, then west on Broadway 1/4 mile; see map inset.

# UNIVERSITY OF SOUTHERN INDIANA®

## New Student and Transitional Programs



[USI.edu/newstudent](https://usi.edu/newstudent) | [new.student@usi.edu](mailto:new.student@usi.edu) | 812-465-7167

Connect with us!    @USledu

### Important Contacts

#### Advising Centers

[USI.edu/university-division/advising-centers](https://usi.edu/university-division/advising-centers)  
812-464-1606

#### Bursar

[USI.edu/bursar](https://usi.edu/bursar)  
812-464-1842

#### Center for International Programs

[USI.edu/international](https://usi.edu/international)  
812-465-1248

#### Counseling and Psychological Services

[USI.edu/counseling-and-psychological-services](https://usi.edu/counseling-and-psychological-services)  
812-464-1867

#### Dean of Students Office

[USI.edu/DOSO](https://usi.edu/DOSO)  
812-464-1862

#### Disability Resources

[USI.edu/disabilities](https://usi.edu/disabilities)  
812-464-1961

#### Eagle Access Card

[USI.sodexomyway.com/my-meal-plan/eagle-access-card](https://usi.sodexomyway.com/my-meal-plan/eagle-access-card)  
812-464-1859

#### Housing and Residence Life

[USI.edu/housing](https://usi.edu/housing)  
812-468-2000

#### Information Technology Help Desk

[USI.edu/it](https://usi.edu/it)  
812-465-1080

#### Public Safety

[USI.edu/public-safety](https://usi.edu/public-safety)  
812-464-1845

#### Recreation, Fitness and Wellness

[USI.edu/rfw](https://usi.edu/rfw)  
812-461-5268

#### Registrar

[USI.edu/registrar](https://usi.edu/registrar)  
812-464-1762

#### Student Financial Assistance

[USI.edu/financial-aid](https://usi.edu/financial-aid)  
812-464-1767

#### USI Campus Store

[USIbooks.com](https://usibooks.com)  
812-464-1717

#### USI Deaconess Clinic

[USI.edu/deaconess-clinic](https://usi.edu/deaconess-clinic)  
812-465-1250

#### USI Dining

[USI.sodexomyway.com](https://usi.sodexomyway.com)  
812-464-1859